



Tertiary Scholarships and Loans Service

“Building a Smarter Fiji”

CAREER OPPORTUNITIES

The Tertiary Scholarships and Loans Service (TSLS) is a Fijian Government Institution established under the Tertiary Scholarship and Loans Act 2014 (“the Act”) to administer and implement all the Fijian Government funded Tertiary Education Scholarship and Loans Scheme. TSLS is responsible for ensuring transparent and accountable management of government funding provided for tertiary scholarships and loans. In doing this, TSLB focuses on achieving the best educational outcomes for Fiji and ensuring that funding spent on scholarships and loans will result in contributions to the Fijian economy and workforce.

TSLS is looking for highly motivated, dynamic and skilled individual for the following positions:

Position No:	Position	Location	MQR
TSLB 09	EXECUTIVE SUPPORT OFFICER	Suva	A Bachelor’s Degree in Human Resources Management/Industrial Relations/Management/Sociology/Public Administration with 3-5 years’ relevant work experience
TSLS 11	SYSTEMS ANALYST	Suva	A Bachelor’s Degree in Computer Science and Information System with at least 5 years relevant experience in system analyst role or ICT Systems Project Management.

Further information and Job Descriptions for the above positions can be downloaded from TSLS website <https://tsls.com.fj/Vacancies/Vacancies> or by contact Mr. Selveen Deo 8921240 or email on mf@tsls.com.fj

Written applications for the position with a cover letter, academic transcripts and certificates marked confidential must reach the Tertiary Scholarships and Loans Service by **no later than 5.00 p.m. on 3rd December, 2021.**

Applications are to be sent to:

**The Human Resources Officer
Tertiary Scholarships and Loans Service
26 McGregor Road
Private Mail Bag
Government Building**

Hand delivered to the above physical address or emailed on jobs@tsls.com.fj

Late and Incomplete applications will not be considered.

“The Tertiary Scholarships and Loans Service is an Equal Employment Opportunity Employer”