



Tertiary Scholarships and Loans Service

“Building a Smarter Fiji”

APPLICATION FOR TERTIARY EDUCATION LOANS SCHEME (TELS) FOR 2022

For the new financial year (1 August 2021 – 31 July 2022), a maximum of 7000 students will be funded under the various TELS Schemes. The quotas are as follows:

- TELS for TVET – FNU – 5000.
- TELS for Higher Education – 2000.

Table 1. TELS Schemes Quota for New Students, Existing Students, Public Sector Employees and Private Sector Employees.

Category of Funding	Programmes	Category Quota	MINIMUM CUT OFF MARK BASED ON YEAR 13/400 and Foundation GPA
Engineering	Bachelor of Engineering, Civil Engineering, Electrical/Electronic Engineering, Energy Engineering and Mechanical Engineering, Mechanical Engineering & Physics, Electrical/Electronic Engineering & Physics, Electrical/Electronic Engineering & Computer Science, Instrumentation & Control System, Electronic/Instrumentation & Control, Telecommunication & Networking, Electronics/Telecommunication & Networking.	300	280 Marks or GPA of 3.15/4.5 or 3.5/5.0.
Medicine and Health	Bachelor of Dietetics & Nutrition	10	280 Marks or GPA of 3.15/4.5 or 3.5/5.
	Bachelor of Health Environment	5	
	Bachelor of Nursing	100	
	Bachelor of Health Promotion	5	
	Bachelor of Health Services Management	5	
	Bachelor of Medical Imaging Science	5	
	Bachelor of Medical Lab Sciences	5	
	Bachelor of Pharmacy	10	
	Certificate in Aged Care	10	
	Bachelor's Degree in: Public Health & Primary Health Care	5	300 Marks or GPA of 3.36/4.5 or 3.75/5.0.
Bachelor of Physiotherapy	5		
Agriculture, Fisheries & Forests	Certificate/Diploma/Bachelor's Degree in: Agriculture, Agricultural Engineering, Agribusiness, Veterinary Sciences, Forestry, Fisheries, Aquaculture, Fish Technology and Food Technology, Sustainable Fisheries, Animal Science, Animal Husbandry.	20	280 Marks or GPA of 3.15/4.5 or 3.5/5.0
Technology	Certificate/Diploma/Bachelor Degree in: Telecommunications Networking, Cyber Security, Networks and Security, Software Development/Engineering, Programming, Library Sciences, Media and Journalism, Information System, Computing Science, Information Technology and Applied Computing, Computing, Computer Studies Media & Communication.	90	280 Marks or GPA of 3.15/4.5 or 3.5/5.0
Social Sciences	Certificate/Diploma/Bachelor's Degree in: Social Work, Social Policy and Policy Administration, Social & Community Work, Sociology, Applied Social Science.	10	280 Marks or GPA of 3.15/4.5 or 3.5/5.0

Environment/ Marine Science	Diploma/Bachelor's Degree in: Environmental Science, Environmental Management, Climate Change, Marine Management, Ocean Resources Management, Ocean Resource Management & Policy, Marine Science.	10	280 Marks or GPA of 3.15/4.5 or 3.5/5.0
Land/Town Planning	Certificate/Diploma/Bachelor's Degree in: Land Surveying, Urban and Regional Planning, Real Estate and Property Management, Geo-Spatial Engineering, GIS/Land Acquisition, Real Estate and Property Valuation, Land Management, Land Management & Development.	10	280 Marks or GPA of 3.15/4.5 or 3.5/5.0
Commerce	Certificate/Diploma/Bachelor's Degree in: Accounting, Economics, Finance, Official Statistics, Project Planning & Management, Property Management and Valuation, Occupational Health and Safety, Information Systems, Professional Accounting, HRM and Industrial Relations, Public Administration and Management, Business Studies, Management, Marketing, Business Informatics, Agricultural Economics & Agribusiness, HRM & ER, International Business & Marketing, Banking and Library.	850	280 Marks or GPA of 3.15/4.5 or 3.5/5.0 except for Accounting, Economics, Management and Public Administration where the cut off mark is 300 marks or GPA of 3.36/4.5 or 3.75/5.0.
Education	Certificate/Diploma/Degree in: Counselling	20	280 marks or GPA of 3.15/4.5 or 3.5/5.0 except for English, Accounting, Economics, Biology, Chemistry, Geography, History, Hindi, Agriculture Science and Home Economics where the minimum Year 13 score must be 300 marks or 3.36/4.5 or 3.75/5.0.
	Certificate/Diploma/Bachelor's Degree in Special and Inclusive Education	20	
	Certificate/Diploma/Bachelor's Degree in Early Childhood Education	20	
	Certificate/Diploma/Bachelor's Degree in Primary Education	30	
	Certificate/Diploma/Bachelor of Education Secondary: Mathematics & Physics, CS	30	
	Certificate/Diploma/Bachelor of Education Secondary: Industrial Arts	20	
	Certificate/Diploma/Bachelor of Education Secondary: Accounting, Economics, History, Geography, Computer Science, Information System/Technology	20	
	Certificate/Diploma/Bachelor of Education Secondary: History, Geography	20	
	Certificate/Diploma/Bachelor of Education Secondary: Biology, Chemistry, Home Economics, Food & Nutrition	20	
	Certificate/Diploma/Bachelor of Education Secondary: English Language & Literature, Hindi Language & Indian Culture, i Taukei Studies i Taukei/Fijian Language, Literature & Language, Hindi Studies, English	10	
	Certificate/Diploma/Bachelor of Education Secondary: Physical Education & Music, Physical Education/Art & Craft	10	
	Certificate/Diploma/Bachelor of Education Secondary: Office Technology	20	
	Certificate/Diploma/Bachelor of Education Secondary: Agriculture,	10	
Arts	Certificate/Diploma/Bachelor's Degree in: Language, Literature & Culture, Hindi Language & Indian Culture, iTaukei Language, Hindi Language, Justice, Policing, Population Studies & Demography, Multilingual Studies, Pacific Journalism, Police Management, Prosecution, Leadership, Governance & Human Rights, Psychology & Education, History, Journalism, Linguistic, Pacific Language Studies, Pacific Policing, Pacific Studies, Heritage and Arts, Pacific Vernacular Language, Technical & Vocational Education, Politics, Geography, Educational Assessment, Non-Formal Education, Educational Evaluation and Assessment, Educational Leadership	50	280 marks or GPA of 3.15/4.5 or 3.5/5.0
	Law & PDLP/GDLP	15	300 marks or GPA of 3.36/4.5 or 3.75/5.0.
Science	Certificate/Diploma/Bachelor's Degree in: Mathematics, Physics, Chemistry, Biology, Food Technology,	200	280 marks or GPA of 3.15/4.5 or 3.5/5.0
Tourism	Certificate/Diploma/Bachelor's Degree in: Tourism Studies, Hotel Management, Tourism & Hospitality, Tourism Hospitality Management, Tourism Management, Hospitality & Hotel Management	30	300 marks or GPA of 3.36/4.5 or 3.75/5.0.

	TOTAL	2000	
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Eligible Higher Education Institutions for TELS

- Centre for Applied Technology and Development (CATD).
- Corpus Christi Teachers College (“CCTC”).
- Fiji National University (“FNU”).
- Fulton Adventists University College (“FAUC”).
- Sangam Institute of Technology (“SIT”).
- The University of the South Pacific (“USP”).
- University of Fiji (“UOF”).

Eligibility Requirements of Tertiary Education Loans Schemes available for 2022

For all categories of TELS available for commencement of studies from academic Term 1 of 2022, the applicants must satisfy the following conditions:

- a. Must be a Fijian Citizen;
- b. Must be an ordinarily resident in Fiji for at least three (3) years before the award commencement date unless determined by the Board or delegated authority on case-by-case basis; and
- c. Must be being fully vaccinated or exempted by Ministry of Health and Medical Services if above the age of 18.

In addition to the above, the following scheme specific eligibility criteria must be met by the applicants:

TELS for New Students

- a. Must have completed Year 13 in 2011 or thereafter locally and scored a minimum of 280/400 in the Fiji Year 13 Examination / Fiji Seventh Form Examination (FSFE) or it’s equivalence as determined by the Board or delegated authority on case-by-case basis;
- b. Must have completed full Foundation Studies (bridging or completion of few foundation studies courses only does not meet the definition of full foundation studies) with a GPA of 3.15/4.5 or 3.50/5.0 or above;
- c. Must not have a combined family income of more than \$100,000 unless allowed by means testing; and
- d. Secure a place at an eligible institution by means of a final offer letter.

TELS for Existing Students

- a. Must have enrolled for any TELS eligible higher education programme in years prior to 2014 and wishes to apply for financial assistance to complete their programme of study;
- b. Must have shown satisfactory progress (cumulative GPA equivalent to pass) in the previous year(s);

- c. Must have the programme offer letter or full academic transcript and programme audit certificate from the institution clearly outlining the number of courses required to complete the programme, number of courses successfully completed and number of courses remaining; and
- d. Must not have a combined family income of more than \$100,000 unless approved through means testing.

TELS for Public Sector Employees

- a. Must be in employment at the time of application and remain in employment during the course of studies (Leave with/Without Pay letter from the employer is acceptable). Resignation/termination from employment post the confirmation of funding will result in cessation of funding from the following academic term.
- b. Must be seeking to attain an academic qualification (first higher education qualification) or upgrade an existing qualification (in the same area of studies and only if the earlier qualification was not funded under TELS or any other Fijian Government Schemes) up to the maximum of first Bachelor's degree at an eligible institution either as a part-time or full-time student.
- c. Must secure a place at an eligible institution by means of a final offer letter; and
- d. Must not have a combined family income of more than \$100,000.

TELS for Private Sector Employees

- a. Must be in employment at the time of application and remain in employment during the course of studies (Leave with/Without Pay letter from the employer is acceptable). Resignation/termination from employment post the confirmation of funding will result in cessation of funding from the following academic term.
- b. Must be seeking to attain an academic qualification (first higher education qualification) or upgrade an existing qualification (in the same area of studies and only if the earlier qualification was not funded under TELS or any other Fijian Government Schemes) up to the maximum of first Bachelor's degree at an eligible institution either as a part-time or full-time student.
- c. Must secure a place at an eligible institution by means of a final offer letter; and
- d. Must not be earning a gross income of more than \$25,000 per annum.

TELS for TVET - FNU

- a. Must have a final offer letter for any Certificate Level III, IV or Diploma level 5 programmes offered by the Fiji National University;
- b. Must have passed Year 12 or year 13 examination or have successfully completed Certificate Level I or II programme from Technical College of Fiji or equivalent; and
- c. Must not have a combined family income of more than \$100,000 unless allowed by means testing.

TELS for Accommodation Support Scheme

This scheme is for full-time students on TELS who can borrow to support accommodation costs (hostel or rental), food expenses, bus fares if traveling from home or rented premises and stationary and incidental allowances subject to ***Study Where You Live (Zoning) Policy***.

Study Where You Live (Zoning) Policy

- Under Study Where You Live (Zoning) policy to qualify for TELS-Accommodation Support Scheme students seeking financial assistance from TELS under TELS, must enrol at campuses within their locality. A campus within their locality means that the programme is offered by the institution of their choice at campuses close to their home on a full-time basis and they can commute from home to attend classes or can complete their studies via alternative mode of studies without having to re-locate.
- Students enrolling at campuses within their locality may be eligible for bus fare and incidental allowances only. No Food and Rent/Hostel Allowance will be paid.
- In case a student still prefers to move to the main campus regardless of the programme being offered in their locality, the allowance eligibility will be restricted to bus fare and incidental only.

Qualifying students need to apply for the accommodation support scheme together with the TELS application. The combined annual parental income threshold for eligibility for the Accommodation Support Scheme \$50,000 or less.

The maximum allowance for a recipient shall be as follows:

- a. \$250 per month for rent and accommodation;
- b. \$30 per week for bus fare expenses;
- c. \$50 per week for food expenses; and
- d. \$1000 per annum for incidental and stationary allowance.

Means Testing of TELS

The means testing will be based on below factors:

a. Gross Family Income.

- i. For applicants whose parents and siblings are working will be required to provide their parents' and siblings' recent payslip with the organisation stamp for validity.
- ii. For applicants whose parents and siblings are not working in formal sector and do not have access to pay slip must provide Statuary Declaration of their annual income.
- iii. For applicants whose parents are business owners must attach their recent tax assessment from FRCS.

- iv. For applicants who are married must provide their recent payslip along with their spouse payslip if working in a formal sector or a Statuary Declaration for self-employment of not working.

b. Number of Dependents.

- i. The applicants will need to write and attach the details of all other siblings who may be attending either Primary, Secondary or University.
- ii. For all siblings attending University the applicants must advise the funding details.
- iii. Elderlies who are not recipient of social welfare assistance.
- iv. Dependents with sickness, disabilities or illness deemed to be costly and care needed at home on the advice of the Doctors.
- v. Note: A statutory declaration will be required.

c. Extenuating Circumstances

- i. Case by case consideration will be given on the assessment of genuine and verified circumstances where family income is more than \$100,000.

Required Documents for Application

- a. an official academic transcript for Year 12 results or equivalent deemed by Board or delegated authority;
- b. provisional results for Year 13 examination set by the Ministry or such equivalent studies as determined by Board or delegated authority;
- c. final offer letter from an eligible institution of first choice in a priority area;
- d. birth certificate;
- e. letter from FRCS stating the student's tax identification number, or FRCS and Fiji National Provident Fund joint card;
- f. evidence of the student's supporting parents' or guardians' income (salary slip for working parents/guardians, most recent tax assessment by FRCS or statutory declaration as applicable);
- g. supporting parents' or guardians' letter from FRCS stating their tax identification number, or FRCS and Fiji National Provident Fund joint card;
- h. For applicants for the TELS for employee's scheme, the employment confirmation letter from the employer clearly stating the annual salary/wages must be submitted. Applicants for the employee's scheme must also submit their recent FNPf statement and three most recent salary slips, or the most recent tax assessment if self-employed.
- i. bank statement with an active account under the applicant's name;
- j. recent passport-size photo;
- k. evidence of applicant being fully vaccinated or exempted by Ministry of Health and Medical Services if above the age of 18; and
- l. such other documents as may be requested by TSLS.

Other General Application Rules

- a. Applicants applying for TELS for New Students must list three choices in the order of priority from the most preferred to the least preferred choice.
- b. During application processing priority will be given to the first stated choice. Second and third listed choices will only be considered if there are spaces available in the category after processing has been done on first listed choices.
- c. All TELS for New Students applicants must fill in 3 programme choices for TELS for TVET – FNU. In case the TELS for New Students application is not successful, the application will then be moved to TELS for TVET - FNU and assessed accordingly. As such there is no need for a TELS for New Student applicant to apply for TELS for TVET - FNU separately.

Application Process

- a. Scan and get all the required documents ready before starting the process of applying online in the pdf, png, or jpg format. File size should not exceed 5MB.
- b. Visit www.tsls.com.fj and register for TSLs online application by creating your own email address using Gmail, Yahoo or Hotmail.
- c. Once registered fill in the appropriate information and upload all the required documents.
- d. Submit the online application by checking in the declaration.
- e. Check your landing page on the status and progress of your application.
- f. Students will not be able to submit the online application unless all mandatory fields are filled (With the exception of Year 13 results and final programme offer letter from the eligible institutions).
- g. Late and incomplete applications will not be considered for assessment.

Provision of False Information is a serious offence under the False Information Act 2016.

Application Opening Date: 06/12/2021

Application Closing Date: 18/03/2022

For any issues with the online application, applicants can email our IT Officer on it@tsls.com.fj. Applicants can also use our live chat facility from 8.00am to 5.00pm Mondays to Thursdays and from 8.00am to 4.00pm on Fridays or visit our website www.tsls.com.fj for more information on the scheme. All applicants must state their TIN in any queries emailed to TSLs.

ENDS