



## STUDENT ACCOUNT STATEMENT REQUEST FORM

Information	Description	Example	Your Details
<b>Surname</b>	As on Student ID	Prasad	
<b>First Name</b>	As on Student ID	Eric	
<b>Other Name (s)</b>	As on Student ID	Nigel	
<b>Student ID NO:</b>	As on Student ID	2015000000	
<b>Date of Birth</b>	As on Birth Certificate	Day/Month/Year	
<b>Birth Registration Number</b>	As on Birth Certificate	WXYZ	
<b>TIN</b>	As on TIN letter/Joint Card	00-00205-0-9	
<b>Scheme Name</b>	NTS, TELS, MEA, PSC etc.	TELS	
<b>HEI Name</b>	Your Institution Name	Fiji National University	
<b>Campus</b>	Your Campus of study	Samabula	
<b>Program</b>	Full Program Name	Bachelor of Commerce	
<b>Qualification Level</b>	Degree, Diploma, Cert. etc.	Degree	
<b>Major 1</b>	Current Major 1	Accounting	
<b>Major 2</b>	Current Major 2	Economics	
<b>Minor</b>	If doing 1 Major and a Minor	Economics	
<b>Phone contact</b>	Active Phone Contact	7000000	
<b>Email address</b>	Personal email address	eric.prasad@gmail.com	
<b>Postal Address</b>	Box No: on which correspondences are to be sent	P.O. Box 5321, Suva	
<b>Award Commencement Year</b>	Year in which you started your studies under the Scheme	2017	
<b>Award Commencement Term</b>	Semester/Trimester etc. you started your studies under the Scheme	Semester 1	
<b>Award End Year</b>	Year in which your award will end	2019	
<b>Award End Term</b>	Term in which your award will end	Semester 2	
<b>Allowances</b>	Semester and Year applied from	Semester 2, 2017	
<b>Bank Name &amp; Account Number</b>	Bank in allowance received	ANZ	
<b>Reason for Request</b>	Travel Release, Termination, Repayment or Bond Clearance	Repayment	

**Note: Students who have graduated are required to submit a copy of Graduation Certificate, Full Academic Transcript. Scholarship sponsored students to submit copy of all employment Contracts or FNPf Statement for assessment of Bond Service.**

**Duly completed forms must be emailed to [ASaisagava@tsls.com.fj](mailto:ASaisagava@tsls.com.fj)**

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Student Name

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Signature

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Date