



Adding a Higher Education Institution

A. Instructions

1. Non - Tertiary Scholarships and Loans Service "TSLs" existing eligible Higher Education Institutions (HEIs) must fill in this fillable PDF application form and submit along with the listed documents while seeking approval for HEI listing.
2. All request for new HEI listing with TSLs must be received before TSLs submits its budget for the new financial year.
3. Upon receipt of the request TSLs will carry out its own due diligence.
4. The final decision will made by the Board.

B. HEI Details

Governing Authority	
HEI Name	
Head of HEI	
HEI Business Registration No	
FHEC Recognition Date	
FHEC Registration Date	
HEI Physical Address	
HEI Phone Contact	
HEI Email Address	

C. Requirements for HEI Listing

Documents	Tick Box
1. Official request letter addressed to the Chief Executive Officer	<input type="checkbox"/>
2. A copy of the business registration certificate	<input type="checkbox"/>
3. A copy of Fiji Higher Education Commission recognition certificate	<input type="checkbox"/>
4. A copy of Fiji Higher Education Commission registration certificate	<input type="checkbox"/>
5. Nature of Disciplines and Programmes offered which are part of the National Priority Area.	<input type="checkbox"/>

D. For Official Use Only

The application for listing has been Approved Declined

Reason for Decline

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TSLs Authorised Officer Name: Signature: Date: