



Application for Part-time Employment Approval

A. Instruction

1. Sponsored students must fill this fillable PDF form with the required information and submit along with the listed documents.
2. Sponsored students may work on a part-time basis for a **maximum of 20 hours per week**.
3. The choice of employment remains the responsibility of the student along with any associated risks or liabilities.
4. Sponsored students must also abide by the approved conditions as per their Higher Education Institute with regards to any employment.
5. The duly completed form can be emailed to MKumar@tsls.com.fj

B. Part-Time Employment Conditions

The student must:

1. remain as a full time student and only be seeking employment outside the hours of studies.
2. continue to undertake full academic load as per the study period agreed with TSLs.
3. not exceed 20 hours of work per week.
4. continue to meet TSLs academic requirements for term to term assessment and part-time employment **will not be considered** as an accepted reason for poor academic performance.

Part- time Employment is an option but not mandatory.

C. Personal Details

First Name		Surname	
TIN Number		Student ID Number	
Phone Contact		Email	

D. Employment Details

Employer Name	
Employer Address	
Employer Contact	
Number of Hours of work per week	
Nature of Employment	Weekend <input type="checkbox"/> Evenings <input type="checkbox"/> Certain Hours per day <input type="checkbox"/>

E. Required Document

No.	Description	Tick
1	Part- Time Employment Contract justifying the maximum hours of work per week	

F. Student Declaration

The information provided in this form is, to the best of my knowledge, complete and accurate, and I understand that provision of false information in this application will disqualify me from the sponsorship. I also understand that TSLs reserves the right to seek any additional information deemed necessary for the purpose of assessment and records.

Student Name:	Signature:	Date:
---------------	------------	-------

G. For Official Use Only

The declaration has been received and updated for TSLs record.