



Application for Change in Programme, Institution or Campus

Instructions

1. Applicants must fill in the required information and submit along with the listed documents.
2. Incomplete and late applications will not be assessed by TSLs. Applicants must strictly adhere to the set due dates and liaise with the Higher Education Institutions (HEI) for requirements where necessary.
3. Visit www.tsls.com.fj or our social media pages for information on due dates for each academic term and year.
4. Duly completed forms must be emailed to the appropriate email address as below:
 - Students on Merit Based Scholarships Scheme for Higher Education on schand@tsls.com.fj
 - Students on Other Scholarships for Higher Education at USP, Fulton and SIT on ssingh@tsls.com.fj
 - Students on Other Scholarships for Higher Education at FNU, UOF and CCTC on jal@tsls.com.fj
 - Students on Skills Qualification Scheme (TVET) on stuikaba@tsls.com.fj

A. Personal Details

TIN	
Student ID Number	
First Name	
Surname	
Middle Name	
Phone Contact	
Alternative Phone Contact	
Email Address	
Higher Education Institution	
Programme Name (Majors/Minor)	
Scholarship or Study Loan Scheme	
Campus Name	

B. Particulars of Change

Change Request (Please Tick)	Description	Required Documents
<input type="checkbox"/>	Programme Change	1. New offer letter and a request letter outlining reasons for change to TSLs.
<input type="checkbox"/>	Institution	1. New offer letter and a request letter to TSLs.
<input type="checkbox"/>	Campus	1. Letter of request to TSLs.

C. Provisional Approval by the Higher Education Institution (HEI) for Change in Programme

New Programme Name		No of units/courses in Programme	
New Programme Duration		No of units/courses cross credited	
Campus		No of units/courses pending	
HEI Staff Name		Date	
HEI Staff Signature		HEI Staff Email	

D. Applicant Declaration

The information provided in my application is, to the best of my knowledge, complete and accurate, and I understand that provision of false information in this application will disqualify me from the scheme and result in the termination of the award. I also understand that TSLs reserves the right to seek any additional information deemed necessary for the purpose of assessing this application.

Applicant Name:	Signature:	Date:
------------------------	-------------------	--------------

E. For Official Use Only

The application has been	Approved	<input type="checkbox"/>	Declined	<input type="checkbox"/>
--------------------------	----------	--------------------------	----------	--------------------------

TSLs Authorised Officer Name: Signature: Date: