



**Tertiary Scholarships
& Loans Service**
Empowering Fiji's Future

EXPRESSION

OF INTEREST

**JOB EVALUATION
EXERCISE**

Tertiary Scholarships and Loans Service (TSLs) invites expressions of interest from reputable organizations with suitably qualified and experienced individuals to conduct the Job Evaluation Exercise for Management and Staff Positions.

About the Organization

Tertiary Scholarships and Loans Service (TSLs) is a Fijian Government statutory organization established in 2013 under the Tertiary Scholarship and Loans Act 2014 ("the Act") to administer and implement all the Fijian Government and Donor Funded Tertiary Education Scholarships, Loans and Grant Scheme.

Rationale

The purpose of this consultancy is to conduct a comprehensive job evaluation, review and develop a Salary Structure for TSLs for all positions below CEO level against the market rate benchmarked with public sector and statutory organizations in Fiji. This initiative aims to enhance internal equity, organizational efficiency, and strategic alignment by ensuring that all positions are fairly assessed and compensated in accordance with their responsibilities, skills, and contributions.

Scope of Work

1. Carry out Job Evaluation Exercise.
2. Develop a Salary Structure.
3. Benchmark with relevant statutory organizations with public service as core function

The "Terms of Reference" for the Job Evaluation Exercise can be obtained from Mr. Selveen Deo - Head of Finance & Corporate Services via email SDeo@tsls.com.fj.

Timeline:

One month from the time of official engagement.

All EOI to be submitted through TSLs tender portal available on website <https://tender.tsls.com.fj/>

All EOI's must reach TSLs by **NO LATER THAN 4.00p.m on 3rd October 2025.**